MATERIAL TRANSFER INTAKE FORM FOR RECEIVING MATERIALS

Optional: To complete and submit this intake form online, please click here (WUSTL Key required):

MTA is from:  □ Academic/Non-Profit Research Institution
□ For-Profit Company (if marked, attach Statement of Work)

1. WU Principal Investigator Information
   Name (First and Last)
   Department
   Email
   Phone
   Is PI an HHMI Investigator? Yes □  No □

2. Additional Department Contact
   Name (First and Last)
   Email
   Phone

3. Provider Principal Investigator Information
   Name (First and Last)
   Institution/Company Name
   Email
   Phone

4. Provider Contact Information (individual who provided the MTA)
   Same as above □
   Name (First and Last)
   Email
   Phone

5. Name and description of Material(s) being received:

6. Estimated duration of research project:    years    months

7. Research being done is:  in vitro □ in vivo □ (provide Animal Studies protocol #    ). Research involves human embryonic stem cells □ (provide ESCRO #    )

8. Will the material be used in conjunction with any other material(s) and/or technology(ies) developed at WU that are patented and/or exclusively licensed? Yes □  No □ If yes, please identify the WU material(s) and/or technology(ies) and the licensee(s):

9. Will the material be used in conjunction with other material(s) being provided under any kind of agreement, terms of use, MTA, etc? Yes □  No □ If yes, please identify the specific third-party materials, type of agreement, and the provider name(s) here:

10. Identify ALL sources of funding for the research project(s) in which you plan on using the requested materials, (e.g. NIH and foundation grants, departmental funding, industry sponsor, etc.):

Office of Technology Management
660 S. Euclid, Campus Box 8013
P 314.747.0920 | F 314.362.5872 | E-mail: mta@dom.wustl.edu
https://otm.wustl.edu/for-inventors/

11. In this research, will you or any co-investigators likely create a new substance, derivative, or modification that contains or incorporates the requested materials (e.g. subcloning plasmids, transfecting cell lines, crossing animals, chemically modifying material, etc.)? Yes ☐ No ☐

12. Will you explore a new use for the material? (A new use is a use beyond the provider’s existing patent) Yes ☐ No ☐

13. Will this material be used in a CORE to produce Vectors for other WU researchers? Yes ☐ No ☐
   If yes, please provide describe the activity:

If MTA is from Industry, please answer the following additional questions:

14. Will any grad students or post-docs be involved in the research being conducted with the material? Yes ☐ No ☐

15. Are the materials available commercially through a reagent bank or any other source? Yes ☐ No ☐ If yes, please explain and the estimated cost (if known) to purchase the material:

Forward this completed form, along with the following information to: MTA@dom.wustl.edu.

☐ A copy of the provider’s proposed MTA, preferably in an editable electronic format. (Please obtain this document from the provider prior to making your request to OTM).
☐ A description of the research project
☐ A copy of any email correspondence from the provider which includes any instructions or pertinent information regarding this MTA/project